Manuscript Preparation Guidelines for
IMAPS-TAIWAN 2005 Proceeding

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Abstract

An informative abstract of 100-250 words should be typed across both columns in italics. Please leave two spaces between the abstract and the title of your first section. The word "Abstract" should be bolded, initially capitalized, and centered above the abstract text.

Key words: List four to six descriptive words across the page (e.g. printing, type style, titles, illustrations, and references).

Titles and Headings

The main title should be printed in an easily readable, 14 pt., boldface type, such as Times New Roman. In the main title, please use initial caps; do not capitalize articles, coordinate conjunctions, and prepositions under four letters in length. For subheadings use a 10 pt., boldface type and initial caps. Do not capitalize articles, coordinate conjunctions, and prepositions under four letters in length.

PDF of Your Paper

All printed material, including text, illustrations, and charts, must be kept within the parameters of the two-column format. Each column should be 7.5 cm wide with a 2 cm space between. Left, right and bottom margins should each be 2.5 cm. The title page will have a 4.0 cm top margin. Succeeding pages will have a 2.5 cm top margin.

Title Page

The title page should start 1.5 inches from the top and have a 1 inch margin at the bottom and on each side. Follow the instructions for titles as given above.

Succeeding Pages

Succeeding pages should follow the same two-column format except all margins should be one inch.

Pagination

Do Not Put Page Numbers on the PDF.
**Page Limits**

You are asked to limit the manuscript to six (6) pages. **Pages exceeding the six (6) page limit will be levied a charge of $20 per page.** To estimate the length of a manuscript, assume about 850 to 900 words per published page. Each figure or table will generally occupy one-fourth to one-third of a page. The abstract is limited to 250 words. Excess page charges will be invoiced to your organization.

**Type Style and Size**

Text should be single-spaced in a 10 pt., easily readable typeface, such as Times New Roman. All paragraphs should be indented .5 inch. Text is to be justified.

**Illustrations, Graphs, and Photographs**

Illustrations, graphs, and photographs may fit across both columns if necessary, but keep the text in a two-column format.

**Captions**

Figure and table captions should be in an easily readable 10 pt. bold typeface. Captions to accompany graphics should be written in complete sentences with the same punctuation and capitalization rules applied. The caption is placed above a table and below a figure, picture, or graphic.

**References**

List and number all bibliographical references at the end of the paper. When referenced within the text, enclose the citation number in square brackets, i.e. [1].

*Examples of how to reference:*

Presented Paper


Journal Article


Book


Patent


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